



Defense Orientation Conference Association
Virtual Conference

Top Ten DOD Procurement Programs

Friday, September 18, 2020

8:00 AM to 12:00 PM PDT via Microsoft TEAMS

Registration Form

Contact Information: Name (please print) _____

Tel: _____ Cell: _____ Email: _____

Registration: Confirmation will be provided by email with instructions. Registrations will be based on the postmark date of the registration payment. **Spouses/guests are welcome to participate with a member on a registered DOCA member's electronic device.** To register prospective members, please contact the DOCA office.

Registration Fee: \$200 per electronic device. Please make checks payable to DOCA or to pay by credit card please call DOCA with your card number. Please **do not email credit card** information. Mail your completed form to DOCA or contact DOCA to register by phone.

Registration includes: Access to **Microsoft TEAMS** for the virtual conference call.

Key Information

You can register to attend the conference live and ask questions or have a post conference link sent to your email for viewing after the conference.

Please choose one: _____ LIVE _____ POST CONFERENCE

- The Final Agenda will be sent out no later than Wednesday, September 16, 2020.
- Once you have registered, you will receive an email with a link to the conference, detailed instructions on how to use Microsoft TEAMS, and a POC should you need assistance. A Microsoft TEAMS training and testing session is scheduled prior to the conference. The test link will be sent with your confirmation.
- Please complete and send the enclosed registration form to DOCA by **Wednesday, September 16, 2020.** To register over the phone, contact the DOCA office.
- **After September 16,** please contact the DOCA office to ensure access to Microsoft TEAMS.
- Important program announcements and updates will be provided via email as needed.

Please sign: _____

Mail: DOCA • 9245 Old Keene Mill Rd. • Ste. 100 • Burke, VA 22015

Email: doca@doca.org

Tel: 703.451.1200 / **FAX:** 703.451.1201